



Enrollment Agreement

Acceptance of this **enrollment agreement**, along with the non-refundable registration fee that was paid at the time of registration, assures your child a place in our pre-school for the 2017/2018 school year.

In return, we expect you will honor your enrollment agreement for the entire term, one school year. If a family change of residence or some unusual circumstances makes it necessary to dissolve this contract, the school requires receipt of a **written "NOTICE OF WITHDRAWAL"** at least 2 weeks prior to withdrawing. If written notice is not presented to the school a minimum of 2 weeks in advance, **the balance of tuition is required in full at the time the student is withdrawn.**

Tuition may be paid on a monthly basis. **Tuition is due *between the 1st and 15th of the month.*** After the close of business on the 15th of the month, tuition is considered late.

If tuition payment has not been received by the **close of business** on the 15th and prior arrangements have not been made with the school office, a **\$10 late fee is assessed and must be paid with your tuition.** A charge of \$25 is issued for any accounts that may have insufficient funds at the time of our tuition withdraw on the 15th.

I have read and agree to the conditions for enrollment in Bright Beginnings Early School.

I have read the school's discipline policy as stated below.

I have read the required pamphlet, **Know Your Child's Day Care.**

Discipline Policy

We believe that the ultimate discipline is that which comes from within and does not depend on external reward or punishment to ensure doing the right thing or doing whatever needs to be done. An important part of our teaching task involves helping children develop this inner discipline. We will provide reasonable rules, logical consequences for breaking those rules, and be willing to give more responsibility to the children as they are able to assume it. Positive reinforcement will be used at all times with Bright Beginnings students.

Please PRINT your child's name: _____

_____ Date _____
Parent/Guardian Signature

_____ Date _____
Parent/Guardian Signature